

*Please complete form, print out and mail to: 2850 1/2 W. Fullerton Ave. Chicago, IL 60647*

CONTACT NAME

ORGANIZATION

ADDRESS

PHONE

EMAIL

WEBSITE URL

Event type and description

Names/bios of all artists involved in event

Length of event

Dates of run desired

Technical requirements

Suggested donation to attend the event

Food or Beverage requirements

Number of people you expect to attend (best guess)

Why you'd like to use Center Portion as your venue

How do you plan to market the event?